



An ISO 9001-2000 PORT

MORMUGAO PORT TRUST
ENGINEERING (CIVIL) DEPARTMENT
TENDER NO: CE/88/2017

FACE SHEET TO ACCOMPANY THE TENDER DOCUMENTS

A.1. Name and full address of the Contractor
to whom the Tender Documents are issued. :

2. Whether registered with Engineering (Civil)
Department, if so, class of registration. :

3. If not registered, reference to the letter of the Chief
Engineer authorizing issue of the tender Documents. :

4. Date of issue of Tender Documents. :

Signature of AXEN (Accounts)

B.1. Name of work: **“Replacement of chain-linked Fencing at Steamer Tank, 800M3
Surface tank near Hospital and Headland Reservoir at
Headland”**

2. Cost of each set of Tender Documents : Rs. 1,000/-

3. Date and Issue of Tender Documents : 15/11/2017

4. Date of receipt of tender and time : 24/11/2017 at 3.00 p.m.

5. Amount of E.M.D. : Rs. 12,000/-

6. Date of opening of tender and time : On 24/11/2017 at 3.30 pm

7. a) Whether E.M.D. received : Yes/No.

b) if so, in which shape : D.D./Cash Receipt

8. Form of contract : Percentage rate

10. Whether rates have been quoted in both : Yes/No.
the tenders in words and figures.

11. Total No. of Tenders received for the work:

AXEN (Accts)

SUPTDG. ENGINEER (HL)



MORMUGAO PORT TRUST
ENGINEERING (CIVIL) DEPARTMENT

TENDER NO: CE/88/2017
Tender Notice No.CE/N-87/2017

Name of Work: **Replacement of chain-linked Fencing at Steamer Tank, 800M3 surface tank near Hospital and Headland Reservoir at Headland”**

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SUPTD ENGINEER (HL)
MORMUGAO PORT TRUST

MORMUGAO PORT TRUST
Headland Sada
Mormugao –403 804.



MORMUGAO PORT TRUST
ENGINEERING (CIVIL) DEPARTMENT

TENDER NO: CE/88/2017

TENDER NOTICE NO. CE/N-87/2017

1. Sealed percentage rate limited tenders in Single Cover System are invited from the Contractors registered in Class "D" and above with Engineering Civil Department (M.P.T.)

Sr. No	Name of work	Cost of tender document (non-refundable)	Sale of tender documents From/To
	Estimated cost of work put to tender	Earnest Money Deposit	Date of opening Of tender
1.	Replacement of chain-linked Fencing at Steamer Tank, 800M3 surface tank near Hospital and Headland Reservoir at Headland"	Rs. 1,000/-	15/11/2017 to 23/11/2017 up to 3.00 p.m.
	Rs.592939.40 Class 'D' and above	Rs. 12,000/-	24/11/2017 at 3.30 p.m.

2. Tender documents may be obtained from the office of the Financial Adviser & Chief Accounts Officer, Mormugao Port Trust at Headland, Sada, Goa on payment of Rs.1,000/- per set which sum will not be refunded.
3. Tender documents will not be sent by Post or Courier Service.
- 4(a). The Earnest Money should be lodged in the form of cash/Demand Draft or Bankers Pay Order in the name of the F.A.& C.A.O./MPT from any Nationalized Bank/Scheduled Bank within the limits of State of Goa.
- (b) The EMD and the Tender Document should be put in separate sealed envelope and both the envelopes should be placed in a third envelope properly sealed. The inner envelopes should be separately marked as 'EMD' and 'Tender' as the case may be. The outer envelope shall bear the identifications like:

- (i) Tender No.
- (ii) Name of Work
- (iii) Bidder Name and Address and
- (iv) Due date and time of bid opening.

If the envelopes are not sealed properly, MPT will assure no responsibility for the misplacement or primitive opening of the bids submitted.

- (c) Bids if not accompanied with requisite EMD by the parties as indicated at (a) above and in the manner described at 4(a) and 4(b) above, shall be treated as invalid and shall not be opened.
- 5. Tenders submitted will remain open for acceptance for a period of 120 days from the date of opening of tenders.
- 6. The entire work under this contract is required to be completed within **90 days** from the date of receipt of pre-acceptance letter/work order.
- 7. Counter conditions stipulated in completion period by Contractor will not be considered. Tenders with counter condition are likely to be rejected summarily without assigning any reason thereof.
- 8. Time is the essence of the contract. Liquidated damages for delay in completion of work shall be recovered at the rate of 0.5% of the contract price per week or part thereof subject to maximum ceiling of 5% of the contract price.
- 9. The free maintenance period is 12 (twelve) months for all the works covered under this contract from the date of completion of the work.
- 10. The tenderers are strongly advised to inspect the site of work and acquaint themselves with site conditions and quantum of work involved etc. before tendering. Such an inspection can be arranged in consultation with the AXEN (WS).
- 11. The tenderers must not quote counter conditions involving extra expenditure. The tenderers should refrain from sending revised or amended offers after the closing date of the tender. The Chief Engineer reserves the right to reject such offers without assigning any reasons thereof.

The original tenders to be submitted should be enclosed in a sealed cover and super scribed **“Replacement of chain-linked Fencing at Steamer Tank, 800M3 surface tank near Hospital and Headland Reservoir at Headland”** and should be addressed to The Chief Engineer, Engineering (Civil) Department, Mormugao Port Trust, Headland. Sada, Goa-Pin: 403804.

- 12. The tenders complete in all respect should be placed in the Tender Box kept inside the cabin of AXEN/Accts, CE's Department upto 15.00 hrs. on due Date and tenders will be

opened at 15.30 hrs. on the same date in the presence of such tenderers who may wish to be present.

13. The tenderers should specifically note that their offers, whether sent by post or by hand delivery, must reach the office on or before the due date and time. Offers received late will not be considered even though posted in the Post Office before due date.
14. The Chief Engineer reserves the right to reject any or all the tenders received without assigning any reasons thereof.
15. Unsigned tenders will not be considered.
16. The tenderers are requested to obtain certificate of registration under Rule No.24 of the Building & Other Construction Workmen's Central Rules, 1998 from the office of the Asst. Labour Commissioner.
17. The contractor should comply with the provision of Building & Construction Workmen (Regulation of Employment and Condition of Service) Act, 1996. The Act envisages that every contractor shall obtain registration certificate from the Registering Officer if he engages 10 or more workmen for the work.
18. The tenderer should strictly note that they shall not be allowed to fill in the tender or seal the tender in the MPT premises.
19. Tenderers may please note that as per new Govt. directives, successful tenderers, on receipt of work order, shall be required to furnish the details of Bank accounts in which he/she/they desire the e-payments to be made for cutting delays in making payments.
20. Tenderer should comply with all regulations of EPF, ESI, ALC, etc. No bill will be forwarded if the above regulations are not followed.
21. GST Registration for the bidder is mandatory. Bidder has to enclose attested copy of the GST Registration certificate along with the tender. GST has to be claimed extra as applicable while submitting the bills.
22. Electricity will be given free of cost however required cable to extended the supply from the given point is contractors account.

CHIEF ENGINEER



MORMUGAO PORT TRUST
ENGINEERING (CIVIL) DEPARTMENT

TENDER NO: CE/88/2017

Name of Work : **Replacement of chain-linked Fencing at Steamer Tank,800M3 surface tank near Hospital and Headland Reservoir at Headland”**

FORM OF TENDER

**The Chief Engineer,
Mormugao Port Trust.**

I/We _____ do hereby offer to execute the work comprised in the annexed Tender Notice for **“Replacement of chain-linked Fencing at Steamer Tank,800M3 surface tank near Hospital and Headland Reservoir at Headland”** in strict accordance with the Instructions to Tenderers, General Conditions of Contract, Specifications and Addendum to Specifications, Special Conditions of Contract etc. at the percentage rate entered in the attached Schedule of Quantities and Rates.

2. I/We undertake to complete the work included in the Schedule of Quantities & Rates within **90 days** from the date of release of site work order. I/We also agree that this tender will remain open for acceptance until disposed off by the Trustees of Port of Goa. I/We have independently considered the question of the amount of loss or damage likely to result to the Trustees from the delay on my/our part in the performance of the contract and I/We agree that the Liquidated damages at the rate of (0.5%) of the Contract Price per Week or part thereof delay in work subject to a maximum ceiling at **5%** of the Contract Price represents a fair estimate of the loss likely to result from the delay.

3. I/We send herewith a sum of Rs.**12,000/- (Rupees twelve thousand only)** as a deposit or earnest money of my/our willingness to enter into the contract if my/our tender is accepted.

4. In the event of my/our tender being accepted, I/We agree to enter into a contract in the prescribed form with such alterations or additions thereto which may be necessary to give effect to the acceptance of this tender and such contract shall contain and give full effect to the Specifications, Schedule of Quantities & Rates attached to this tender.

5. I/We also agree, if awarded the contract, that the Earnest Money lodged with this tender will be retained by the Board of Trustees towards part of the Security Deposit.

6. I/We further agree, if awarded the contract, to lodge the Retention Money equivalent to **10%** of the Contract Price of my/our tender by way of deductions from my/our bills at the rate

of 10% of the gross value of work certified in each bill till the amount of 10% of the contract price is accumulated.

7. I/We hereby agree for the completion period prescribed.

8. I/We have inspected the site and I am/We are fully aware of the work to be carried out while tendering for the contract.

9. I/We understand that payment of 100% of the amount of interim bills be made within 10 days after bills being audited.

10. *(A) Mine is a proprietary firm and I am the sole proprietor of the firm. My firm is/is not registered with Registrar of firms.

Name: _____

Age: _____ years

*(B) Ours is a partnership firm and the names of all major partners are given below:

	<u>Name</u>	<u>Age</u>
1.	_____	_____ years
2.	_____	_____ Years

We understand and confirm that if our offer is accepted, the contract will be entered into with the above-mentioned partners only and the Trustees will not recognize or deal with any minor partners or their guardians.

*(C) ours in a Company with liability and a copy of our Memorandum and Articles of Association will be sent for perusal upon acceptance of our offer.

Proposed contract is intended to be signed by a duly constituted Attorney and original power of Attorney in his favour will be submitted for perusal immediately on acceptance of the tender.

The contract will be completed under the Company's Common Seal.

11. The Bank's Guarantee referred to in Para No.5 above will be from
** _____

12. I/We am/are registered for the purpose of Goa Sales Tax Act and my/our registration Certificate No. is _____

13. The name and address of our Banker is ** _____

14. I/we understand that the Board is not bound to accept the lowest or any tender you may receive and may reject the same (the lowest) or any other tender without assigning any reason therefore.

15. "I have read and understood the General Conditions and Specification of the work which are printed in Volume –I supplied to me by the Department which will form a part of tender and this shall remain binding on me."

17 I /we have enclosed herewith the following documents as required under instructions to tenderers:-

- a) Organization Chart.
- b) List of similar works carried out by me/us.
- c) Bar Chart.
- d) List and description of main plant and equipment's Proposed to be used on this work.

(Note: a & b are not mandatory for registered Contractors with this department)

NAME AND ADDRESS OF TENDERER:-

SIGNATURE OF TENDERER

Witness: - _____

Date: _____ Day of _____ 2017

Witness: - _____

Witness: - _____

N.B.: * Strike out whichever is not applicable.

** Here the Name of the Bank should be stated.



MORMUGAO PORT TRUST
ENGINEERING (CIVIL) DEPARTMENT

APPENDIX – I

TENDER NO.CE/88/2017

Name of Work: Replacement of chain-linked Fencing at Steamer Tank,800M3 surface tank near Hospital and Headland Reservoir at Headland”

The following Clauses are of General Conditions of Contract.

S.N.	Particulars	Details
1.	Amount of Security Deposit and time	EMD to be converted as SD till the Free Maintenance Period
2.	Period for commencement from the Chief Engineer's orders to commence.	3 days.
3.	Time of Completion	90 days
4.	Amount of liquidated damages.	Calculated at 0.5% value of the contract per week of seven days, or part thereof subject to a ceiling of 5% value of the contract.
5.	Period of maintenance.	12 (Twelve) months
6.	Percentage of retention from each running account bill	10%.
7.	Limit of Retention Money	10% value of the contract.
8.	Total Security Deposit and Retention Money.	EMD amount and 10% value of the contract.
9.	Time within which payment to be made after contractor's submission of the bill.	100% within 10 days of submission of bill in quadruplicate with Engineers certification
10.	Interim Certificate.	Rs.3,00,000/-

Dated this _____ day of _____ 2017

Signature _____ in the capacity of _____

_____ duly authorized to sign tender for and

on behalf of _____.

(IN BLOCK LETTERS)

ADDRESS : _____

Witness : _____

Occupation : _____



MORMUGAO PORT TRUST
ENGINEERING (CIVIL) DEPARTMENT
TENDER NO: CE/88/2017

**Name of Work: “Replacement of chain-linked Fencing at Steamer Tank,800M3
surface tank near Hospital and Headland Reservoir at
Headland”**

”

ADDITIONAL INSTRUCTIONS TO TENDERERS

1. The work shall be carried out without disturbing the other residents of the building or other agencies working in the area.
2. The tenderer shall also assess and include the cost of material, labour, tools and plants and machinery/equipment for maintenance work that may be required to be carried out by him during the free maintenance period.
3. Tenderers are advised to go through the Schedule of Quantities and Rates and sequence of work before submission of the tender. They are also advised to inspect the site, ascertain for themselves the nature and the extent of work involved and also obtain all clarifications they may require before filling in the tender.
4. Tenderers are required to sign with date the Schedule of Quantities and Rates and the form of tender and fill in all the particulars and details called for therein. Unsigned tenders, without the details called for are liable for rejection.
5. Measurements
The quantities provided for in the Schedule of Quantities and Rates are only approximate and are given to provide a common basis for tendering. The actual quantity may differ as per site conditions. Payments will be made according to the actual quantities of work ordered and carried out, jointly measured by the representative of Chief Engineer and the contractor.
6. Rates and Prices to be inclusive.
The percentage rates stated in the Schedule of Quantities by the contractor shall include the provision of all supporting special equipment, labour of required skill, supervision, materials, erection, overheads and profits, watch and ward, insurance charges, during execution and every incidental and contingent costs and charges, whatsoever, including Income tax, Sales tax on works contracts, GST etc. if any, but excluding service tax for compliance with conditions of contract and specification. Service Tax will be paid extra as applicable along with the bills.

- 6a. GST Registration for the bidder is mandatory. Bidder has to enclose attested copy of the GST Registration certificate along with the tender. GST has to be claimed extra as applicable while submitting the bills.
7. Time is the essence of contract and the entire work should be completed within a period of **90 days** as specified in the Schedule.
8. The Tenderer's supervisory staff shall be fully experienced in the type of work to be carried out under their supervision.
9. After completion of work the contractor shall clean, clear the work site to the satisfaction of the Chief Engineer or his site representative.
10. The material procured for this work, shall be initially approved by the Engineer-In-Charge and the Chief Engineer by producing a sample of the material to be employed in the item of work. All catalogues, specifications may be provided for obtaining the approval of competent authority.
11. Contractor shall submit the following information in order to refund the EMD/ Retention Money/ Bank Guarantee/ Security deposit and payment of bills, etc.
 - a) Name of the Bank and Branch
 - b) Account Number
 - c) Type of Account
 - d) Permanent Account Number (PAN), ESI and EPF registration numbers.
12. Tenderer should comply with all regulations of EPF, ESI, ALC, etc. No bill will be forwarded if the above regulations are not followed.
13. A sample of each material to be used in the work has to be presented for approval. Period of the work is inclusive of the days for producing the sample and obtaining approval, which has to be followed up by the Contractor accordingly.
14. In case the Tenderer desires to quote more than 15% (Fifteen percent only) of the estimated cost of work put to tender, it shall be supported by the rate analysis for any or all the items of work on demand.
15. Any damage to the property caused during the execution of work shall be made good or compensated by the contractor.
16. After completion of day to day work the contractor shall clean, clear the work site to the satisfaction of the Chief Engineer or his site representative as directed.
17. The contractor shall engage a responsible person /supervisor to carry out the work at site daily with proper records of labour and materials The contractor's supervisory staff shall be fully experienced in the type of work to be carried out under their supervision.
18. The special instructions given above shall prevail over those stipulated elsewhere in the tender documents forming part of the contract. The volume containing the instructions of Tenders, the General conditions, special conditions and Specifications forms an integral part of the tender document.

SUPTD ENGINEER (HL)



An ISO 9001-2000 PORT

MORMUGAO PORT TRUST
ENGINEERING (CIVIL) DEPARTMENT

TENDER NO.CE/88/2017

Name of Work: **Replacement of chain-linked Fencing at Steamer Tank,800M3 surface tank near Hospital and Headland Reservoir at Headland”**

SCOPE OF WORK

The work put to the tender broadly comprises of the following items.

1. Dismantling of old damaged chain-linked Fencing
2. Excavation in Hard Rock.
3. PCC 1:2:4
4. Supplying & Fixing G.I chain linked fencing
5. Providing and fixing Barbed wire.
6. Supplying and fixing concertina
7. Supplying and Erecting Structural work.
8. Supply of labours for works other than contract items as when required.
9. Taking away dismantled material & crediting the amount to the Port

MORMUGAO PORT TRUST
ENGINEERING (CIVIL) DEPARTMENT

TENDER NO.CE/88/2017

Name of Work: **Replacement of chain-linked Fencing at Steamer Tank,800M3 surface tank near Hospital and Headland Reservoir at Headland”**

SCHEDULE OF QUANTITIES & RATES

Item No	Description of work	Unit of Qty	Quantity	Rate		Amount	
				Rs	Ps	Rs	Ps
1	Dismantling of old damaged chain link /Barbed wire/concertina fencing including making rolls and stacking properly of dismantled fencing as directed by the department--etc complete. All tools, plants, labour & materials etc complete.	M2	320.00	17.00		5440.00	
2	Excavation in hard rock including removal of obstruction such as small trees, vegetation etc, refilling the trenches with suitable excavated material or earth removed from nearby areas and removal of unsuitable excavated material upto a lead of 50m and a lift of 1.5 m. All tools, plants, labour & materials etc complete.	M3	2.00	3030.00		6060.00	
3	Cement concrete (1:2:4) in using 20 mm graded black trap stone metal out of quarried boulders as coarse aggregate including mixing, depositing, consolidating, levelling, curing etc. All tools, plants, labour & materials etc complete.	M3	2.00	6350.00		12700.00	

4	Supplying and fixing woven plain G.I wire fencing (chain link fencing of 75mm (3") x 8 SWG mesh fixed to old existing ISMC100 spaced at 2.5m C/C including providing 2 nos 16mm dia M.S bars at top & bottom of fencing, tying with binding wire, staples, welding. All tools, plants, labour & materials etc complete.	M2	320.00	900.00	288000.00
5	Providing and fixing barbed wire fencing fixed to the 'Y' shaped angle and spaced as per the "C section Channel pole" with 10 nos of horizontal lines and 2nos diagonal lines of G.I barbed wire including cutting and welding of old angles to the ISMC100 at steamer tank etc complete. All tools, plants, labour & materials etc complete.	RM	320.00	203.00	64960.00
6	Supplying and fixing approved quality concertina wire coiled fencing of 610mm dia with 26/27swg barbed concertina strips of 19mm width and twin circles of 80 nos in 8-9mts length with 200nos of stils dips. All tools, plants, labour & materials etc complete.	RM	320.00	481.00	153920.00
7	Supplying & erecting in position structural steel work in single section light sections upto 34 kg./m incl. Cutting, hoisting, fixing in position and cleaning the surface, painting two coats of approved quality synthetic enamel paint of approved colour/ shade over a coat of redoxide zincchromite primer etc. All tools, plants, labour & materials etc complete.	Q	8.50	8251.00	70133.50

8	Supplying of labours for 8 hrs/day along with necessary tools required to carry out the work as per the direction of department. All tools, plants, labour & materials etc complete.	No	50.00	525.00	26250.00
9	Taking away the old rusted /broken chainlinked fencing and amount to be credited to the Port etc complete.	LS	1.00	- 2000.00	-2000.00
	Total			Rs.	625463.50
	Less for for VAT & oher taxes @5.2%			Rs.	32524.10
	Net Balance			Rs.	592939.40

Total (A) Rs. 5,92,939.40

TOTAL AMOUNT OF TENDER (except GST) = "A" = Rs. 5,92,939.40

1. ADD _____ % (IN FIGURES)

In words _____

Over the above amount at "A" i.e Rs. _____

OR

1. DEDUCT _____ % (IN FIGURES)

In words _____

From the above amount at "A" i.e. Rs. _____

2. Total Quoted Tender Amount (except GST)

In Figure – Rs. _____

In Words Rupees _____

_____ Only.

TENDERERS SHOULD SCORE OUT EITHER “ADD” OR “DEDUCT” AS THE CASE MAY BE”

NOTES:

1. Tenderers should score either “ADD “or “DEDUCT” as the case may be.
2. Tenderers are advised in their own interest to inspect the site before tendering.
3. The quantities given above in the schedule of Quantities and Rates are approximate and are furnished for the guidance of the tenderers.

Witness's: _____

Tenderer's: _____

Signature: _____

Signature: _____

Name : _____

Name: _____

Address: _____

Address: _____

Tel No: _____

Tel No: _____

Mobile No: _____

Date: _____

Date: _____



VENDOR REGISTRATION FORM

1.	Name of the Organization	:	
2.	Address (In Detail)	:	
3.	Telephone Number	:	
4.	E-Mail Id	:	
5.	Permanent Account Number (PAN)	:	
6.	Bank Name	:	
7.	Bank Branch Address (In Detail)	:	
8.	Bank Branch Code	:	
9.	Bank Account Number	:	
10.	Bank Account Type	:	
11.	Magnetic Ink Character Recognizer (MICR)	:	
12.	Tax Identification Number (TIN)	:	
13.	GST Registration Number	:	
14.	GST Registration Code	:	
15.	CST Registration Number	:	
16.	Employee Provident Fund (EPF) Registration Number	:	
17.	Employee State Insurance Scheme (ESIS) Registration Number	:	
18.	IFSC Code	:	

Sr No	Particular	Mormugao Port Trust	Data Required
1	Customer Name as per GST Registration Certificate	Mormugao Port Trust	
2	Full Postal Address	Administrative Building, Headland Sada.	
3	City	Goa	
4	Pin code	403 804	
5	PAN	AAALM0293P	
6	Type of Person	Local Authority	Company/Firm/Individual/Trust/LLP/AOP
7	Resident/Non Resident as per Income Tax Act	Resident	
8	ARN No.	AA30617001663N	
9	Provisional ID	30AAALM0293P1ZY	
10	GST No.	To be allotted	
11	PPOB (Principal Place of Business) or APOB (Additional Place of Business)	PPOB	
12	Reason for Non Registration (Turnover Limit / Non Taxable Supply / Other Reason)	NA (Registered Under GST)	
13	Type of Customer (Manufacturer/Trader/Importer/Depot/Service Provider/Works Contractor/Principal/Consumer)	Service Provider	
14	Whether Falling under SEZ unit or Developer? (Yes or No)	No.	
15	Whether B2B or B2c (B= Business & C= Customer)	B2B	
16	Whether Opted for Composition Lavy Scheme? (Yes or No)	No.	
17	Whether falling under casual taxable person as per Section 2(20) of CGST Act,2017 (yes or No)	No.	
18	Whether falling under Non Resident taxable person as per section 2(77) of CGST Act,2017 ? (Yes or No)	No.	
19	Central Excise Registration No.	--	
20	Service Tax Registration No.	AAALM0293PST001	
21	VAT - TIN	30181201096	

